

# Long Lake Volunteer Fire Department

## Monthly meeting minutes – March 6<sup>th</sup>, 2025

### **Roll Call:**

Cliff Roberts	Patty Perras
Jaden Streu	Joe Hurst
Kathie Raab	Charlie Noack
David Raab	Scott Lamers
Daniel Brown	Beata Step

Angie Puls (guest)

- 1) Meeting was called to order by Asst Chief Jaden S. at 6:04pm. Chief Justin Nacius is out of town on excused absence for the meeting this month.
- 2) Pledge of allegiance was recited by those in attendance.
- 3) New members/applicants – no new applicants to report
- 4) Secretary Report: Joe Hurst reviewed the meeting minutes from February meeting.
  - Jaden S. made a motion to approve the Secretary Report; motion 2<sup>nd</sup> by Scott Lamers. Passed with agreement by membership present.
- 5) Treasurers Report: no report as Justin is unavailable.
- 6) Committee's Reports:
  - a. Health and Safety – Initial meeting included Patty P., David R., and Daniel B.. Reference notes from the 2/20/25 meeting session as captured by the H&S Committee team.
  - b. **ACTION:** Policy regarding driving privileges for members between ages of 18-21 will be compiled by members of the H&S Committee to be presented to the Dept next month. This will be to specify driving restrictions and allowances for Dept members within that age window.
  - c. The consideration of maintaining and referencing baseline vitals and allergies was discussed. Patty would like to understand the interest by the membership to have and share this information. There is an opportunity to make this information available to FD

members only for safety precautions while working together. Daniel provided his perspective on the use of baseline vitals and they not being very applicable to reflect expectations while working on a fire scene. There was also consideration brought up on if this information would be made available if only disclosed with consent from the FD member to whom the information applies. **ACTION:** Patty will reach out to members on the FD on their perspective and discuss as part of the next H&S meeting to determine recommendation to the FD leadership team.

- d. Daniel provided recommendations on the first aid kits that should be purchased. The decision was made to procure 1 large kit to be kept at the Station and 2 smaller kits to be placed in 2 different trucks. **ACTION:** Daniel will send Jaden the recommendation for the kits to purchase. Jaden made a motion to purchase the first aid kits, Scott seconded the motion.

#### 7) Old Business:

- a. 50/50 Wildland Grant gear – all gear has arrived with exception to helmets and respirators. These last items are expected to arrive in March and Jeff H. will let us know when they do come in.
- b. Spring Outfitter/Gun Raffle – Scott will take tickets to Argonne (Karen's and Main St. Ed's) and Blue Roof in Armstrong Creek for further distribution. Joe will take a few packs to Hiles Motel. Scott said he can quickly make some bar stands for ticket display. Scott and Charlie will also take some packs of tickets for further sales push. Charlie will also take a few packs to different locations in Florence for sale.

#### 8) New Business:

- a. Turn-out gear distribution – turn-out gear distribution for any member that does not already have gear will be done after the meeting tonight.
  - i. Scott will need a full set of gear – likely will take Joe's old gear
  - ii. Charlie will need a full set of gear – good possibility that there is gear at the station currently that will fit him
  - iii. Patty will need new gear, although she has physical challenges that will make it unlikely for her to support a full set of heavy turn-out gear. She will use light turn-out gear instead. Need to make sure she has light turn-out gear available and a helmet that fits (helmet has been ordered by Justin already...awaiting for that to arrive).
- b. Radio distribution – need to provide plan for radio distribution for new members. Those present at tonight's meeting will receive priority.
  - i. Scott will need a radio
  - ii. Charlie will need a radio

**ACTION:** Justin will determine distribution of 2 spare radios that the department currently has in possession when he returns.

- c. Accountability tags – the newly etched tags will be distributed to members after the meeting tonight – these will need to be applied to helmets tonight as well for use on Acct board going forward during emergency events.
- d. Hazmat training – Inquiry made as to if anyone would be interested in receiving Hazmat certification. **ACTION:** Roll call of all interested members will be taken during next months meeting.
- e. FCERA Membership – The FCERA membership dues of \$25 has come up should the Dept want to become a member. Jaden made a motion to join the Association and make a payment of \$25. Kathie R. seconded the motion – Motion approved. **ACTION:** Confirm who and when the FCERA membership payment of \$25 will be made.
- f. Creation of Committees – In order to gain focus of different events and activities required of the FD, it has been recommended that specific committees be created with Leaders of the Committees to ensure progress. Leaders are not expected to perform all actions but be coordinators and accountable that actions are completed. List of Committees and Leaders to date are:
  - i. Fundraising Committee (Co-chair with Friends) – Leader TBD (discuss with Friends)
  - ii. Memorial Day Raffle Committee – Leader, Scott
  - iii. 4<sup>th</sup> of July Picnic/Parade Committee – Leader, Jaden
  - iv. Grant Pursuits Committee – Leader, Charlie

9) Planned Training:

- a. Truck operation familiarity and equipment review – recommend scheduling for upcoming training session soon (March or April if possible to help on-boarding new members)
- b. Wildland fire training – may be best to plan a controlled burn when time is appropriate for a weekend.
- c. Chainsaw training – **ACTION:** Jaden and Patty will sync on when this will be scheduled.

10) Review of Calls:

- a. No call to review this past month.

11) Truck and Equipment Maintenance:

- a. 701 – Cliff has new headlight and will get it replaced.
- b. 702 – Decision has been made to replace the existing taillights with new LED light kit. Existing taillight replacements are more expensive and likely less reliable. **ACTION:** Jaden will research options for LED light kits and order new lights.

- c. DOT Inspections of vehicles – It was decided at March meeting that this action will be performed by the Dept. as independent garages/mechanics will not likely “certify” emergency equipment. DOT Inspection labels are available for purchase. **ACTION:** Jaden will purchase the labels for Inspection certification. Cliff will perform the inspection and DOT certification of the vehicles and ensure labels are properly filled and attached.
- d. Renumbering of Trucks – New truck numbers will be ordered based upon the new numbering discussed at last meeting in February. These new numbers will be purchased in larger font for more clear identification. **ACTION:** Jaden will investigate and order new larger numbers for the trucks. The new numbering assignments are 701 and 702 will stay the same; 703 – no truck assignment; 704 brush/rescue truck; 705 white pickup; 706 UTV.

12) Friends of LLVFD Report: - No representatives present and no current report.

13) Purchase Requests:

- a. Need helmets for David R. and Charlie N. **ACTION:** Confirm helmet needs after checking on existing inventory of helmets.
- b. Need to order 5-point breakaway road emergency vests for all dept members. **ACTION:** Take inventory of who yet needs these vests and prepare to place order.

14) Fundraising – this regular agenda topic will be removed from the agenda as it will now be covered under the Committees section of the agenda.

15) Open Comments:

- a. Scott mentioned someone in the community is interested in purchasing a set of t-shirts, jackets, hoody sweatshirt and caps w/ the FD emblem on them for all members of the Fire Dept. Scott requested that all members provide their sizes for each item. **ACTION:** All members provide Scott their sizes for each item noted.
- b. David mentioned that emergency sign allocation in the trucks should be revisited. Jaden suggested that one sign be place din the white pickup and one sign be placed in the rescue truck (currently 703 will be 704)
- c. David suggested the need to have standard protocol review for different scenario calls. The Dept members agreed that these first basic steps need to be identified and documented as protocol, and then all members be trained to the protocol. This should also include the necessary clean-up activities after the event. **ACTION:** The FD Officers need to review and define these “First Action” scenario protocols in the near future with input from the H&S Committee. This will become standard training for all members (existing and new) that are on the Department.

16) Next Meeting Schedule and Meeting Adjournment: Next meeting is scheduled for April 3rd, 2025 at 6:00PM. Training meeting will be March 20<sup>th</sup> at 5:00PM this month.

17) Current meeting was motioned to be adjourned by Asst Chief Streu; motion 2<sup>nd</sup> by Patty P. – meeting adjourned at 7:46PM.

## ACTION ITEM Summary List – March 2025

### **ACTION Summary:**

- a. **ACTION:** Policy regarding driving privileges for members between ages of 18-21 will be compiled by members of the H&S Committee to be presented to the Dept next month. This will be to specify driving restrictions and allowances for Dept members within that age window.
- b. **ACTION:** Patty will reach out to members on the FD on their perspective of vitals measurements and discuss as part of the next H&S meeting to determine recommendation to the FD leadership team.
- c. **ACTION:** Daniel will send Jaden the recommendation for the first-aid kits to purchase. Jaden made a motion to purchase the first aid kits, Scott seconded the motion.
- d. **ACTION:** Justin will determine distribution of 2 spare radios that the department currently has in possession when he returns.
- e. **ACTION:** Hazmat training roll call of all interested members will be taken during April's meeting.
- f. **ACTION:** Confirm who and when the FCERA membership payment of \$25 will be made.
- g. **ACTION:** Jaden and Patty will sync on when chainsaw training will be scheduled.
- h. **ACTION:** Jaden will research options for LED light kits for 702 and order new lights.
- i. **ACTION:** Jaden will purchase the labels for DOT Inspection certification. Cliff will perform the inspection and DOT certification of the vehicles and ensure labels are properly filled and attached.
- j. **ACTION:** Jaden will investigate and order new larger numbers for the trucks. The new numbering assignments are 701 and 702 will stay the same; 703 – no truck assignment; 704 brush/rescue truck; 705 white pickup; 706 UTV.
- k. **ACTION:** Need helmets for David R. and Charlie N. Confirm helmet needs after checking on existing inventory of helmets.
- l. **ACTION:** Need to order 5-point breakaway road emergency vests for all dept members. Take inventory of who yet needs these vests and prepare to place order.
- m. **ACTION:** LLFD shirts/hats donation - All members provide Scott their sizes for each item noted.
- n. **ACTION:** The FD Officers need to review and define the "First Actions" scenario protocols in the near future with input from the H&S Committee.