



# LONG LAKE FIRE EMS

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## 2022-11-03 Fire/EMS Meeting Minutes

1. Meeting was called to order by Bruce Nichols at 18:16
2. Pledge of allegiance was recited
3. Roll Call was taken. Present: Bruce Nichols, John Rodaer, Colleen Rodaer, Beata Step, Cliff Roberts, Ryan Hunkins, Daniel Brown, Donald Lenehan, Julie Roberts
4. Secretary Report
  - Minutes from 10-6-22 were disseminated, motion to approve John Rodaer, second Beata Step, Approved
  - Daniel Brown requested access for Julie Roberts to have access to technology needed for secretary.
5. Treasurer Report
  - To Date Spent: 30757.88 with balance of 4042.12
6. Friends Report
  - Beata Step – 37,610.22. Having issues logging in to find out if checks cleared
  - Julie Roberts asked about update for Bake Sale. Beata did not have update.
7. Correspondence
  - Donald Lenehan
    - Thank you letter from Auction Site for using them
    - Letter from NWTC to be discussed during Training

### Old Business

8. John Rodaer, Turn Out Gear Arriving – Donald Lenehan tracking and located upstairs.
9. Grants
  - Update
    - DNR GRANT – Donald Lenehan: Hydrant cannot do until spring, need to find someone. Grant for \$6,500. John Rodaer asked if placed into budget. Donald Lenehan stated it was turned around to Friends. We pay \$3,250.00 same for DNR. Just for Hydrant only. Must be installed by April 15,2023. John Rodaer will make a few calls to get set up.
    - FLEX GRANT – Donald Lenehan: There is a delay in communication from the State. Approval amount on 10-6-22 Minutes. Pending total amount to find out exactly what we are getting. Also waiting on categories on where to apply.
10. Brush Truck
  - Julie Roberts – Denise Myzedlo – Bounce Grants
  - John Rodaer, Demonstration of options available
    - One is big, older and oversized
    - Other is smaller, lower to ground, low miles, automatic, new transmission, diesel pony motor, all around truck to use for wet rescue and quick

- response to small fires, lower cost. Donald Lenahan will call to get more details. Bruce Nichols states to have mechanic look at it
    - Propose to sell 704 Bus and pay off as soon as possible.
    - Purchase water truck
    - Financing conversation with Town and Friends and ask for the same amount as we asked for before. \$15,000 from Friends, \$8,000 from Truck.
  - Donald Lenahan motions to go to Friends for \$15,000 and to the town to move forward immediately. Second by John Rodaer

## New Business

### 11. Purchases and Donations

- John Rodaer will look into making sure we have 1<sup>st</sup> Aid Kits
  - Donald Lenahan brought up searches for 1<sup>st</sup> Aid Kits: Can come out of FAP
  - John Rodaer to motion to get six kits that serve 10-15 people paid for by FAP, Second by Donald Lenahan
- Fire Extinguishers
  - Daniel Brown states to use a company to service extinguishers, checks & replacements and working with local businesses
  - John Rodaer will go over with the Town Board
- UTV Tracks
  - It is a need but can get over time. Can have a specific fundraiser just for the tracks.
  - Will not be on a further agenda until it is necessary to discuss.
- New Jackets
  - Bruce Nichols brought up new logo for new Jackets purchased by Friends
    - Motion to Friends for Approval, Second by Daniel Brown, Approved
- HIPAA Training – Will do at next training session
- Technology – New Secretary
  - Julie Roberts will figure out what we need and what we do not.
  - Julie to be added to Group Me & E Dispatch

### 12. Update Member Information

- Need to get updated Rosters to Popple River for contract renewal
  - Amanda Mulvey has old one

### 13. Service Director report

- NONE

### 14. Training Officers report

- NWTC Spring 2023 EMT Refresher 40 hours on-line \$150/person
  - John Rodaer proposes we compare pricing with Scott
  - Need confirmation of members for 2023 to schedule training
- Fire Training
  - Fire Training on Saturdays. Cliff to schedule, we will follow.

### 15. HERC/RTAC Conference

- Daniel Brown suggests the Department represents themselves (John Rodaer states it has a lot of advantages; grants, equipment and supply information, dispatch & safety)

16. WIMSA Conference

- February 1<sup>st</sup>-4<sup>th</sup> 2023 in Green Bay Expo Center
  - Get more info and bring to next meeting

Other Business

17. Recent calls

- Recent Calls
  - Recent EMS runs were discussed – none
  - Recent Fire calls were discussed – Make sure you have a spotter when dark and driving into smaller areas
  - Recent Service calls were discussed - None

18. Membership Changes / Membership Recruitment and Retention

- John Rodaer motions to accept Julie Roberts as new member. Bruce Nichols Second. Approved.
- Make sure any applications are going to Chief Bruce Nichols as soon as they come in.

19. Birthdays / Anniversaries – Colleen (Sunshine Committee)

- Birthdays: Ryan Hunkins
- Anniversaries: None

20. Open Floor Discussion

- Registered Letter – Donald Lenahan will pick up.
- Beata Step – Cleaning 1x/Month need supplies
- 5” LDH Hose -John Rodaer motions to get rid of hose. Donald Lenahan 2nds motion, Approved
- Daniel Brown asks to have wheel marks redone by lake

21. Adjourn

- Meeting was adjourned at 20:04 on a motion from Bruce Nichols, second Beata Step, approved

IF APROPOS, TRUCK CHECKS FOLLOWED

IF ANY MOTION IS MADE TO FUND OR PURCHASE, THE MOTION NEEDS TO BE WELL DETAILED, LISTING THE MOTION, FUNDING SOURCE, PERSON MAKING THE MOTION, THE PERSON SECONDING THE MOTION, AND THE RESULTS OF THE VOTE.

IF THE MOTION IS FUNDED BY FRIENDS, A FORM HAS TO BE FILLED OUT BY A REPRESENTATIVE (THE SECRETARY OF A MEMBER OF FRIENDS) CONTAINING THE SAME INFORMATION AND THE DATE THE MEETING TOOK PLACE.

DO NOT POST UNTIL APPROVED BY THE CHIEF OR ASST CHIEF

IDEALLY, MINUTES SHOULD BE READY ONE WEEK PRIOR TO MEETING