



2020-10-01 Fire/EMS Meeting Minutes

- Meeting was called to order by First Assistant Chief Nichols at 18:07
- Pledge was recited
- Roll Call was taken. Present: Patty Perras, Jerry Nelson, Donald Lenehan, Nick Schuett, Beata Step, Daniel Brown, John Rodaer (6 of 17 Active Voting Members), and
- Secretary Report
 - Minutes were distributed (06 Aug 2020), there were minor corrections to the minutes, motion to approve: Nelson, Brown 2nd
- Treasurer Report
 - FD CHECKING - FUNDRAISING ACCOUNT
 - Last month income:
 - \$0
 - \$
 - Last Month Expenses
 - \$0
 - \$
 - Checkbook balance: previous balance \$1719.47 - new balance \$1719.47
 - FIRE DEPT TOWN BUDGET REPORT
 - Last month income:
 - \$ no report available
 - \$
 - Last Month Expenses
 - \$ no report available
 -
 - Town Budget Remaining - no report available
- Correspondence
 - none
- Old Business
 - Grants
 - Lenehan reports the FAP money was received from the state
 - AFG grant reimbursement is being handled by Amy.
 - Mini-grants were received, electrolytes on Ambulance and cancer prevention training materials delivered
 - Apparatus Maintenance
 - Engine 701
 -
 - Tender 702
 -
 - Rescue Truck 704
 - Radio needs installed

- Van 705
 - Needs maintenance
 - Truck has not been looked at yet. Officer meeting was never held.
 - Equipment Maintenance
 - Vent Fan - still needs maintenance
 - SCBA testing has been completed
 - Facilities Maintenance
 -
 - Purchases & Donations
 - Lenehan asked about the Jumpsuits and what people wanted, do they want shirts or what do they want.. Perras said it was already talked about two months ago and jumpsuits were already approved and need to get ordered. Brown says that the Chief had the discussion after the meeting and he doesn't care what we get as long as it is quick to put on. Rodaer would like to have a laundry company come in and provide uniforms. Nichols suggested people getting their sizes. Rodaer is against jump suits. He wants something that looks respectful and says who we are. Rodaer would like to get more blue shirts. States everyone having to look the same is ridiculous. If people want 5.11's it's on you. At some point there may be an allowance but not now. Brown and Rodaer discussion of the person who wants everyone to look the same. It was determined that is not feasible. Discussion paused.
 - Minutes from last meeting were read and approved (see above)
- New Business
 - Grants:
 -
 - Apparatus Maintenance
 -
 - Facilities Maintenance
 -
 - Purchases and Donations:
 - Brown would like to discuss jump suits again, are we getting them? Perras states they are already authorized. Nichols says give Donald your size. Rodaer says some of us will not do well with jump suits. Lenehan says if you want jump suits, blue shirts, pull overs, polos, get your size to him and he will figure something out and will come to the next meeting with numbers.
 - Lenehan has a list of stuff he would like to approve to get with the grant money for educational aids. Rodaer thinks it has already been approved. Lenehan quote includes a dummy and associated materials.
 - Lenehan needs two flashlights in the ambulance, they are required. They will be covered under the FAP grant for \$170 each. EMS should not be doing traffic control. These lights are for medical. Rodaer makes a motion to purchase, Brown seconds. Motion carries unanimously.
 - Lenehan has a list of supplies the ambulance needs and would like to make a motion to have Friends pay for it. Lenehan states it was supposed to be in the town fire/ems budget but it was zeroed out. Rodaer explained why the town is not paying for it out of the ambulance funding and that the ambulance budget was \$0, the fire budget was dropped by \$12,000, and they left the rest of it up to us. Perras asked about the billing money from our runs and why isn't it being used to purchase supplies. Rodaer states that when the run money is there it can be used, but it isn't there. Lenehan stated the run

money has not come in. Rodaer explained that while the budget is \$22,000 most of this is already spoken for, only \$5500 is discretionary, we have already spent \$1000 on hose testing, \$1000 on pomasl, \$1000 on a ladder, and truck maintenance, etc, that has all already been burnt up. What happened last year is the town only gave us \$6,000 of the \$22,000 needed to run the department, the remaining \$14,000 would have to come from 2% dues, contracts, FAP, and run money. So in essence the money from contracts, FAP, runs etc is being used to pay for lawnmowing, electricity, septic pumping etc. Lenehan states we have only collected \$3000 on billing because payments are delayed or people are just not paying. We have \$12,000+ owed to us that could take 6-8 months to collect it. The people owe us the money but we just can't get it from them. We know it is coming in but we just don't have it yet, so the town has moved money around so we can pay the propane etc until it comes in. Nichols thinks it is ridiculous that we are fighting about \$283.90 for needed supplies. Schuett says we can't help people if we don't have the supplies, the structure of not being able to buy supplies until its approved at a meeting is dumb. Lenehan makes a motion to ask Friends to pay \$283.90 for supplies. Schuett asks why isn't there the money? Rodaer states there is plenty enough money in the Fire Dept checkbook to purchase it, but just try and get it. Schuett retracts the question. Nelson seconds the motion. Motion passed unanimously.

- Rodaer would like to get some totes for storing EMS and training materials. Lenehan said Rodaer already told him to tell Friends to request the money to get them ordered. Perras questioned why this was approved and not voted on. Rodaer reminds that anything over \$200 has to be approved at a meeting but under \$200 can be approved by a couple officers. Lenehan said the request is already in to Friends. Lenehan makes a motion to purchase totes before the mice eat all our PPE. Nichols seconded the motion. Motion passed unanimously.

- Committee Reports

-

- Service Director Report

- Lenehan would like to know if we need approval to sign the mutual aid contracts for Phelps, Alvin, and Integrity. Rodaer directed Lenehan to sign the contracts.
- EMS rescue squad license is up to date.
- Waiting on doctor to sign off on Aspirus being med control. Perras asked about why Aspirus has not included her as Quality Assurance in the med control process. Lenehan stated the paperwork is already submitted and the protocols have not been changed, just the med control. Perras would like to be kept in the loop.
- Due to the increase of the Covid, Lenehan would like everyone to wear the N95 masks rather than the surgical masks. Put the gloves on after you get out of the rig.
- Cornerstone would like us to get the social security number of the patients. Our forms will be updated, please get this information. Put a cover sheet when you send it in. Be sure to sign everything on the tablet.
- Lenehan reminded people to write the times down on the sheet as a backup to dispatch.

- Training Report

- Feedback on Last Months Training
 - EMS training was not held, fire training was not held
- Training Officer Report - Next month's training

-

- Recent Calls

- Recent Fire calls were discussed

- Recent EMS calls were discussed
- Recent Service calls were discussed
 - Rodaer questioned what is a service call, Lenehan answered these are non-fire non-EMS calls such as installing smoke alarms or providing water at request of town.
- Membership
 -
- Open Floor Discussion
 - Perras would like to know if we can do the haunted house. Rodaer feels it would be irresponsible to have the public going in our facilities due to Covid. Maybe the town would allow it at the town garage. Nelson suggests everything is shut down due to Covid and we need to protect the kids. Multiple persons discussion. Consensus was due to Covid we should not take the risk.
- Birthdays / Anniversaries
 - Birthdays:
 - Anniversaries:
- Adjourn
 - Meeting was adjourned at 19:11 on a motion from Nelson and a second from Rodaer
- Routine Maintenance of trucks and equipment was performed and checklists filled out.