



LONG LAKE FIRE EMS

Chief Kevin Haag • PO Box 138 • Long Lake, WI 54542

2019-09-05 Fire Meeting Minutes

- Meeting was called to order by First Asst Chief Bruce Nichols at 18:00
- Pledge was recited
- Roll Call was taken. Present: Bruce Nichols, John Rodaer, Paul Behrens, Donald Lenehan, Jerry Nelson, Cody Cardenas, Beata Step, Daniel Brown, Nick Schuett, Larry Wetenkamp, Ryan Hunkins, Patty Perras, Colleen Rodaer and Amy Schuett electronically (8 of 16 Active Voting Members),
- Secretary Report
 - Minutes were distributed, there were no corrections to the minutes, motion to approve: Donald, Jerry 2nd, unanimous
- Treasurer Report
 - Fire Dept last month income:
 - \$3042.55
 - \$1187.85 refund from Four Seasons
 - \$499 reimbursement for pagers
 - \$1355.70 reimbursement for picnic expenses paid by FD
 - Last Month Expenses
 - \$ 646.00
 - \$440 for Friends for donations deposited to FD
 - \$200 to Patty Perras for EMT class reimbursement
 - \$6 adjustment
 - Checkbook balance: previous balance \$270.90 - new balance \$2667.45
 - Motion to approve Treasurer Report: John R, Jerry 2nd, unanimous
 - Correspondence
 - It was reported that the lawyer is working on our case.
 - Old Business
 - Apparatus Maintenance
 - We need to start doing monthly truck checks / maintenance checks. It's required by law.
 - Repairs on 701
 - The PCD valve broke on the 7/6 call, it is stuck open, so now the pump blows water out the bottom when pumping
 - Repairs on 701 - Work in progress, Todd will fix next time he comes. PCD is slow, tank-to-pump leaks, lights, drain valves sandy, officer door handle broken, etc - many many problems.
 - Equipment Maintenance
 - Vent Fan - needs new water separator part is leaking. We cannot leave it fueled in the engine or it may leak. It does run OK once fueled and started.
 - Need a couple lights replaced in the bay, the LED sticks don't require a ballast and the plan is to convert as we go along.
 - Foam eductor did not work on 7/6 fire, foam is old and/or eductor may be faulty.
 - Purchases & Donations

- Pagers have been delivered and need to be programmed. Jerry volunteered to take them to Iron Mountain.
 - Hydrant wrench for 701 was installed (wrench for 702 still waiting town reimbursement)
 - Fittings and appliances which were approved at a prior meeting were never ordered.
 - Eagle River has donated the truck and it is in our possession. The title and bill of sale were given to the town clerk to register. We are waiting on the town to complete the registration and insurance. Friends will pay for the registration. The insurance takes the place of 704 since this truck replaces 704.
- New Business
 - Promote Larry Wetenkamp and Nick Schuett to Active Member. Larry and Nick have both completed their probationary period. Larry is an Entry Level Firefighter and Nick is a Certified Firefighter 1. Donald makes a motion, Paul seconds the motion. The motion passed unanimous.
 - Vote off Jonathan Lundquist. Jonathan is a probationary firefighter who has not attended any meetings or trainings since January. He also has not made an effort to complete his entry level training. Nor has he responded to any attempts at communication with him. He has a full set of gear, a radio, and an SCBA mask. John Rodaer made a motion to vote him off, Nick 2nd, motion passed unanimously.
 - Suspend Megan. Megan Wilder has not yet been put on suspension by Chief Haag, based on precedent she should be suspended pending the outcome of the felony charges against her. (Megan is a support member of the department and has never had access to any financial instruments or records of the department.) The Chief can suspend someone at any time, for cause, per the bylaws, or we could take a vote. John Rodaer make a motion to vote Megan off, Ryan 2nd the motion. Bruce amended the motion to be a suspension and seconded, it passed unanimously.
 - Vote for Chief (again). The Town of Long Lake Town Board at their recent meeting has declared the Chief position vacant by their refusal to acknowledge the re-election of Chief Haag. According to the Ordinance, Constitution etc in this circumstance the position of Chief is filled by the previous Chief (which is Chief Haag) and another election is to be held at the next regular fire department meeting (this meeting). The results of this election will then be sent back to the board for acknowledgement.
 - Nominations - Bruce asked three times for the nominations
 - Jerry nominates Kevin Haag for Chief, Kevin was called and he accepted the nomination.
 - There were no other nominations for chief.
 - Vote - Bruce called the vote
 - The vote was unanimous for Kevin Haag for Chief.
 - Grants:
 - Donald reports the DNR 50/50 is still pending.
 - Purchases and Donations:
 - Kevin would like to purchase a new mailbox not to exceed \$300. Donald and John R stated we can make do for now with the existing. Possibly later build something into the window. Bruce stated we paid \$100 for what we have now and we have bills coming for the lawyer. Bruce tabled the issue.
 - Kevin would like to approve \$500 for Patty Perras for fuel reimbursement. Patty submitted a bill for \$2600+. Paul went over the math and explained how the math works out that prior reimbursements for classes in both Florence and Goodman worked out to 38-41 cents per mile. Patty's reimbursement she is asking for would be 38 cents per mile as well. John R says he came up with the same figures and that Sue H also came up

with the same 38 per mile. The total Patty is asking for is \$2683.10 for her mileage plus actual test expenses, and she has already received 2x \$200 so far, so we owe her \$2283.10 Paul made a motion to request Friends to pay Patty Perras \$2283.10 for this using restricted and unrestricted funds, pending receiving the proper receipts. Donald seconded the motion. The motion passed unanimously.

- New Truck Discussion. John R clarified the status with the town. Nobody is saying the town will disapprove of the truck. It just has to be "Accepted" at a town board meeting. The insurance etc is already in our budget and does not need to be decided by the town. That is what we have a budget for. Donald want to purchase equipment necessary to put 704 in service, Paul said we would like this truck in service before Sept 20. Donald has made a list of some things we might need and asked Paul earlier to look up some prices for them. The discussion was, we want to authorize funds to get the truck in service so it does not have to wait for next month or Donalds concern was it does not get tabled month after month. The items discussed were:

- Drafting adapter 6" threaded to 5" storz. John amended to 6" to 5" threaded and a 5" to 5" Storz adapter for driver side steamer inlet - \$300 + \$300 (John R wants the two adapters in case we have to take off the storz at some time in the future)
- New cones would cost \$17 each at Pomasl - \$100 - or we can take from 705
- Hard Suction - \$600 per 10 ft - Paul said Nick told him he has one we can use, Nick said it is 6", Paul wants to take the truck down to Newald and see what we can find parts-wise for this and in general so we don't have to buy new.
- Low level strainer with jet siphon - \$750 - Rodaer asked do we have a strainer someplace and Paul said we do but no siphon on it, Nick asked do we need the siphon right now and Paul agreed we don't. We think the strainer is a 6" one.
- Rubber Hose - 300 feet for crosslays - one red, one yellow - \$210 per 50 ft = \$1300 - Nick stated he has some hose we can use it's not rubber though.
- Decals - probably about \$500 - Paul pointed out this was not a priority for being in service and besides the existing one is painted on, Bruce and Nick said let's just leave it alone for now.
- Radio - probably about \$500 to install - Rodaer has the radio at his house.
- Donald made a motion to approve up to \$4000 to get this truck in service, Jerry second the motion. John R was against it because of upcoming bills and because we didn't want to spend money on a mailbox so why should we on this and at so much higher a number. Larry said the mailbox and the truck are different priorities. Paul amended/seconded the motion to say to only purchase what is actually necessary to get the truck in service and only purchase what we can't find elsewhere after we beg borrow and steal parts from us/Newald/Alvin. Ryan asked can we request the money from Friends. Donald says he was intending the money would be from Friends. Paul said just because we set a cap doesn't mean we are required to actually spend it all, we should spend only what is actually needed and only to get the truck operational that this would not be an open ended motion. Patty said lets table it. Donald and Paul said we need to approve something or it won't get done. Larry asked which truck is in better shape 701 or new 704 and John R said its debatable. Nick wanted to know the cost to fix 701 and Bruce said we don't know but this would give us a backup plan. John R was concerned if we authorize all the money that someone would find a way to spend it all, Paul said again if we don't need to spend it we won't

spend it we want to find existing things first if we can. Bruce called it and the vote on the amended motion was 8 Aye, 2 Nays, 0 Abstention.

- Committee Reports
 - Light bar - Existing order is lost in space. Paul's credit card company is fighting to get the money back from the company. Lightbar for 703. Donald found a dual color light bar for \$840.98 from LED outfitters. John Rodaer wants to know why it is impossible to swap out the lights one color for the other with a plug on top, Paul said do we really have time to do that when we get paged? Nick said the \$841 was too high theirs only cost \$500, John R said it's because this one is dual color. Donald said the dual color means it can switch from Amber to Red/White and Paul said this one also has the takedowns and alley/scene lighting built in. Donald then found a 24" bar of the similar kind dual color for \$355. Bruce made a motion to purchase the lower cost 24" bar and ask the Friends to pay for it, Larry seconded the motion. The motion passed unanimous.
- Training Report
 - Feedback on Last Months Training - Vehicle Extrication Training -
 - Training Officer Report - Next month's training will be Hose and Fire Attack. Paul asked if people want this rolled into ELDO or still a separate training on the regular day. The consensus was skip the regular day because so many people are in ELDO and Paul said he can make that count for 2 hours of hose training. Paul said that people who aren't enrolled in ELDO will need to make up that 2 hours though because hose is one of the required 8 things. Reminder that ELDO Part 1 and Part 2 are also scheduled this month, through Nicolet College, at Newald on Sept 14/15 and Sept 21/22, all members firefighter or not are highly encouraged to attend.
 - Daniel and Beata reported that they are enrolled in the Elcho entry level class and had the first night of class yesterday. They both need a book. Paul will take care of it. Cody will be taking the next class.
- Recent Calls
 - A list of recent calls was not provided.
- New Membership
 - John Rodaer made a motion to vote Beata to a Probationary Firefighter role. Donald second the motion. Motion passed unanimously.
 - John Rodaer made a motion to vote Daniel Brown to a Probationary Firefighter role. Donald seconded the motion. Motion passes unanimously.
- Open Floor Discussion
 - We need a treasurer does anyone want to volunteer? John Rodaer informed the group that both Colleen Rodaer is willing to do it and Beata Step said she is also willing to take on the role of Treasurer. Kevin will need to make the actual appointment of course.
 - Paul apologized in advance but we have a lot of things to share that the State would like the membership to be aware of. Paul reported on the state meeting with the FD - their key points -
 - Following of sog's / bylaws - Department must have written SOG's on file at the Fire Station - "Ensure the use of Standard Operating Guidelines and maintain documentation of Compliance"
 - Zero tolerance of alcohol for both Fire and EMS
 - Proper PPE must be worn at all times
 - Location of Dept records must be stored at the Fire Station
 - Health and safety issues and committee should be written down
 - People must be trained on any task before they do that task on a scene, must be documented in a personal training record kept at the station
 - It seemed like we can probably expect to be audited again in the future, possibly 5 yrs from now.

- The air bottles need statement from Dagostino stating they are NIOSH compliant
 - Apparently the mezzanine is not rated for 'regular use' and we should not store anything heavy or frequently accessed up there, which we already don't do but good to know
- SPS 330 review (requested by DSPS we do this also at a meeting) - you must have a minimum level of in-house training on performing certain duties before you are allowed to do that task on an emergency operation, this goes into effect October 1 2019, furthermore we need to have proof readily available of the training that each person has received on any particular duties. Paul intends to go through each person's training record and sit down to go over with each person and if you have had training on something that is not on your record, any certificates or classes you have taken etc, we will need a copy of that information from you or from the college or school or department where you had the training. It is also recommended that you keep a full copy of all the training you have had for your own record as well in case you go anywhere else you can take this with you. DSPS has indicated they are going to be strict about this.
 - NIMS training required for all officers, 100, 200, 700 for Type 4 incidents (initial response resources) and also 300, 400, and 800 for Type 3 incidents (MABAS)
 - NIMS 100, 700 for everyone else
 - Entry Level required for Structural Firefighting
 - ELDO 1+2 required for driving and operating apparatus, including drafting operations
- Because of the aforementioned information we received from the DSPS, although we are already substantially compliant to clarify things John Rodaer made a motion to do all the following:
 - Motion to appoint someone to be the person in the Health and Safety role per SPS 330.03(1) (which can be assigned to an existing person and need not be a new position)
 - Motion to create a standing committee per SPS 330.05 "Occupational Safety and Health Committee" which has to have two meetings a year with written minutes
 - Motion to create a records/reporting system in compliance with SPS 330.06 for accidents, injuries, etc including records of exposure to known or suspected toxic products bloodborne pathogens or any health and safety related incidents
 - Motion to maintain training and other necessary records at the Fire Station in compliance with SPS 330.06 and to have the records available to the Chief and Training Officer
 - Motion to do monthly truck checks in compliance with SPS 330.09(1)(d) - Truck maintenance checks required monthly by state law, and equipment checks as required
 - Bruce seconded the motion and the above Motions passed unanimously.
- John R wanted to remind everyone that any time 750 goes on a call even if just for fire support / rehab it needs to be put into WARDS. So far we have been doing this fine but John R says just a reminder that if the tires turn its a report. Donald stated and Paul and John R agreed we also should have all calls even Med-only calls be put into NFIRS as required/recommended by the state and this helps us get grants, too. Donald stated he wants to learn how to do NFIRS entry so he can help put them in. Donald made a motion that all med calls go in both WARDS and NFIRS and John R seconded this, and the motion passed unanimously.
- A collection was taken up for Bey family funeral flowers (\$100), John R stated because Curt was chief of Newald we should show our support by chipping in.
- Paul made a motion that going forward, we set the mileage reimbursement rate at 50% of the then-current Federal rate. That would equate to \$0.29 per mile currently, which works out to cover the cost of gas for a vehicle that gets 10mpg at \$2.90 per gallon. If your vehicle gets more than 10mpg you come out ahead. John R said a reminder if you do not want to use your own vehicle, that is what 703 is there for, and we prefer people take that instead of their own vehicle anyway. Rodaer seconded the motion and the motion passed unanimously.

- John R wants to give a reminder regarding radio communication procedures responding to calls
 - EMT is responsible to call in to dispatch with “full crew” so they know we have one
 - Must have your pager on you at all times when on call and must respond to the dispatch in a timely manner. Do not rely on eDispatch
 - If you are on call you must respond. Don't wait to “see who's coming” first. Respond first.
 - If dispatch doesn't acknowledge you after 20-30 seconds repeat your traffic one time
 - Turn your pager speaker closed or turn off your radio, no squealing or feedback please
- Storage of 706. John R stated the plow truck is already going down to the town building for the winter. Donald wants to make sure we always keep the UTV on the trailer and also it can be stored at the town building potentially, there is electric. Paul said he thought John Lord said his similar machine starts ok in the cold. Donald made a motion that 706 is to be kept on the trailer. John Rodaer seconded the motion. Motion passed unanimously.
- Repairs on 701. Need to fix the pump on 701 (which has been waiting since last year to be fixed). Do we want to wait for that guy or call Pomasi? John R said the Todd guy called and wanted to know when to come and do this years pump test. Paul said maybe he doesn't know it's still broken from last time. Bruce said we will have Kevin call the Todd guy and Tabled it.
- Breast cancer shirts. Do people want to buy their own breast cancer Fire Dept shirts or have the Dept buy them? We found out the money does not actually go to Breast Cancer. A discussion was had about how it ended up that we ordered these. The concensus was, the decision was not clearly defined at the time and people thought the money went to charity. Paul stated that is apparently not the case. John Rodaer stated he felt the prior motion was made on essentially false pretenses and asked if they were paid for. Paul said he paid for them already. John Rodaer made a motion to have Fire Dept write a check for \$444.13 out of Fire Dept checking to pay for the shirts, then put the shirts up for sale to members at \$10 regular size and \$12 large sizes and that whoever wants to buy one can buy one and sell the rest. Paul said maybe we can sell some at the bake sale. We do have that fundraiser coming up. Jerry second that motion. Vote was unanimous.
- Paul got some SCBA's in working order and some foam stuff on a couple lots off the auction site last week. He wants to know if the Dept would like to purchase 4x SCBA and 20 bottles and various other equipment at \$614. Otherwise he will sell them on to someone else. The bottles are only good through 2020 but the packs are tested and working. Paul said when mentioned it Monday to Nick, Nick said that Newald would pay the cost of this if they could trade for our 2216's. Nick wanted to have all the same SCBA on Newald apparatus anyway and was getting pricing on bottles. John R suggested Nick could purchase the 2216's from Long Lake at \$100 each. Then each dept will have all matching SCBA, Long Lake 4.5's and Newald 2216's. Donald said we have enough working air bottles. There are also two foam eductors, two foam nozzles, two foam expansion tubes, a storz adapter, and a hose clamp. Paul said either way is fine for him he just got it because it was a good deal even for just the valves. John Rodaer made a motion, which Larry seconded to purchase the whole lot for \$614 and sell the 2216's to Newald for \$100 each. Nick said it's fine with him. The motion passed unanimously.
- Paul said he got a video camera last week to use for training and recording meetings, and when Kevin heard he got it Kevin suggested the Fire Dept should buy it off him because the Fire Dept should have a camera anyway. John R said it's a good idea and we wanted one for training and other things anyway. Donald asked if the Fire Dept could just borrow it semi-permanently. Paul said that's fine. Patty said that the FD should just pay for it then if it will be used here. Paul said he doesn't care either way. Bruce made a motion for \$249.03 to be paid for out of FD checking, Patty seconded, it passed unanimously.

- Sale of leftover picnic soda at cost, which was already approved last month, but unclear if there was a motion for it. Jerry said the roadhouse wants to buy it. John R said why isn't it already out of here and it should have been gone a while ago, and he made a motion, which Jerry seconded, and it passed unanimously.
- Paul ordered two radios on the orders of Kevin for \$160, one is for Cody and the other is for Daniel and Beata, he would like to get reimbursed for it. John R said take it out of FD checking.
- Jerry Nelson purchased two fog lights for 750 but had used Paul's credit card for it, the total is \$76 for the pair, Jerry said he was going to pay Paul back and Bruce said Jerry should get paid for it \$76 out of FD.
- Discussion of paint color of 704. Nick made a motion that the new 704 truck will not be painted Pink and will remain the high vis color. Patty made a motion that the truck should be painted pink because it makes a statement. Patty's motion had no second. Donald said pink cannot be a color for an active truck. Paul said he looked at the NFPA that if it is to remain compliant and able to respond to emergency scenes, he does not see Pink listed as a compliant color anywhere in the NFPA documents. Donald seconded Nick's motion. John Rodaer, Jerry, Larry, Ryan, Bruce, Paul, Daniel do not believe the truck needs to be painted any color at all. John R said the Hi-Vis has been proven to be the most visible color in all conditions and it is a Rescue Truck so visibility is one of the key things. Nick's motion passed with 11 Aye, 1 Nay, 0 abstention.
- Discussion of future of 705. Will the 705 truck be sold or will it remain in service. It was previously approved a motion to diagnose the motor problem on 705 (which was already approved a long time ago for \$400 to have it diagnosed). We do have room to keep them all inside. Donald reminds us it is the same number of trucks we had before, this 704 is a replacement for the old milk truck. John Rodaer stated to get rid of that 705 truck makes no sense. It has stuff in it that needs to be kept inside out of the elements. John R said we don't want to look like the Beverly Hillbillies with everything crammed into the top of new 704. Donald makes a motion to keep the 705 truck, Rodaer seconded, and it passed unanimously.
- Birthdays / Anniversaries
 - Birthdays: Bruce Sept 5th, John Rodaer Sept 15th
 - Anniversaries: Kevin Sept 1st 6 years, Rayne Sept 1st 3 years
- Adjourn
 - Meeting was adjourned at 19:31 on a motion from Donald and a second from Bruce.