



# LONG LAKE FIRE EMS

www.LLFE.org

• PO Box 138

• Long Lake, WI 54542

## 2022-07-07 Fire/EMS Meeting Minutes

- Meeting was called to order by Chief Nichols at 18:08
- Pledge of allegiance was recited
- Roll Call was taken. Present: Bruce Nichols, Donald Lenehan, Daniel Brown, Beata Step, Patricia Perras, Ryan Hunkins, Cal Peters, Non-Department members: Denise Mezydlo, Jean Peters, Excused: Cliff Roberts
- Secretary Report
  - Minutes were distributed (02 June 2022), motion to approve: Lenehan, Step 2nd approved
  - Brown asked members if minutes and agenda dissemination via email was effective. Posting via Group Me involves a PDF conversion process
  - Per Nichols, minutes and agenda distributed electronically only to department members
  - EDispatch controlled at this time by Amanda Mulvey
  - Members having problems with electronic communications need to speak with the Secretary
- Treasurer Report
  - Lenehan, asked for report but Town still undergoing audit so no report available
- Friends Report
  - Report by Step
  - Friends finances were discussed
  - Results from Fourth of July fundraiser were discussed
  - Suggestions to improve Fourth of July fundraiser were discussed
  - Bank account balances were mentioned
  - The two outstanding checks that were found were discussed, Nichols will work on that
  - Poster Board for department needs needs to be made so public can see what department is fundraising for
  - Break up meat raffles into smaller packages so more people can win- still do two prizes at a time like bacon and beef but have two winners instead of one, each meat product being a prize
  - Waiting for response from RoadHouse on outcome of Fourth of July
- Correspondence
  - Brown did not receive any email or paper mail
- Old Business
  - Grants DNR
    - Lenehan was not able to submit DNR Grant but friends submitted

- DNR has to be submitted by Fire Department, not Friends of Long Lake (FoLL)
    - Lenehan will correct this error
    - Per Nichols, items to be included in the grant has to be finalized by the Chief
    - The Department is the recipient of the funds and thus has to fill out the paperwork, FoLL is considered a private entity and not the recipient
  - Grants Flex
    - Lenehan is applying for grant
    - Funds for supplies and equipment
  - Apparatus Maintenance
    - Nothing was worked on
    - Perras mentioned that green heavy rescue truck has a broken lever in the pump operating cab
    - Nichols and Lenehan mentioned that truck is not used for pumping water
    - Brown mentioned that Engine was listing to one side, leaning to one side
  - Equipment/Facilities Maintenance update
    - No change
    - Per Nichols, Nelson will install the led lights
    - Brown asked about Firecat, Nichols said Firecat at this time cannot test, Firecat does not have to personnel at this time
    - Brown asked about cascade testing, Lenehan said tester is still being sought, Lenehan looking for tester that will come on sight to test
  - Fire inspections
    - Lenehan, inspections were supposed to be completed by first six months and then redone in second six months of the year
    - Contracted person received contract from Town after the june deadline,
    - State issued a two week extension to complete the inspections
- New Business
  - Purchases and donations
    - None at this time
    - AEDS have been purchased and installed
    - Zoll AED on 750 is being used as a vitals machine
    - A new vitals machine will only be purchased only if a grant pays for it
    - Brush truck/ town truck was discussed
    - Town has already discussed the truck (brush/public works) issue
  - Upcoming events
    - Upcoming fall festival
    - FoLL Friends event
    - Should be listed under old business
    - Power company needs to be brought in with parks and recreation department (Parks Committee) to discuss electrical requirements
    - This does not involve the Fire Department at this time

- Friends FoLL meetings discussing this issue need to be posted per Nichols
- Reports
  - Service Director Report Training Officers report
    - Lenehan, going out of service policy
    - Weekly schedule needs to be communicated with Florence county and interested parties by Sunday, 1800 the week before to notify of undercoverage and going out of service
    - Training, water training will continue, will attempt one more time
- Other Business
  - Recent Calls
    - Recent Calls
      - Recent EMS runs were discussed
      - Recent Fire calls were discussed
      - Recent Service calls were discussed
    - Suggestion was made to purchase garden kneelers for both fire and ems
    - Putting felt or rubber bumpers/ adhesive feet near the on/off switch on medical equipment to prevent accidental turn ons and battery wastage such as glucometer was suggested
- Membership Changes recruitment and retention
  - Formal welcome was made to visitors at the meeting including the FoLL board members
  - Thank you was made to members and volunteers who not only worked during the Fourth of July event but also during the setup and cleanup and also those who stayed after the event was over and helped with the rest of the night
  - Reminder was mad that Town and town members-civilians will support us if we support them, especially organizations and businesses like RoadHouse
  - For team building, a big Thank You and You Matter was stated
  - Sunshine Committee Birthdays / Anniversaries
    - Birthdays John Lord, Donald Lenehan, Cliff Roberts, Amy Schuett, Nick Schuett
    - Anniversaries Paul Beherens, Donald Lenehan, Jerry Nelson, John Peszko, Cliff Roberts
- Open Floor Discussion
  - Records of tfe Department were discussed
  - Even if records are public, all records need permission from the Chief prior to leaving the building
  - Records requests and Freedom of Information Act (FOIA) requests need to go to the Town via the clerk
  - Perras inquired about turnout gear from the DNR grant. Per Nichols, turnout gear will be purchased when grant money comes in
- Adjourn
  - Nichols called for motion to adjourn at 19:22, motion to adjourn: Lenehan, Hunkins 2nd, approved

- Vehicle checks followed