



LONG LAKE FIRE EMS

www.LLFE.org

• PO Box 138

• Long Lake, WI 54542

2022-06-02 Fire/EMS Meeting Minutes

- Meeting was called to order by Chief Nichols at 18:17
- Pledge of allegiance was recited
- Roll Call was taken. Present: Bruce Nichols, Donald Lenehan, Daniel Brown, Beata Step, Ryan Hunkins, Jerry Nelson, Cal Peters
- Secretary's Report
 - Minutes were distributed (05 May 2022),
 - changes made:
 - Florence county Deputy Babbich was corrected (1st page) Brown
 - Clarification of wording, not a formal complaint but a concern was expressed regarding department records (3rd page) Lenehan
 - Regarding Friends meeting, Fire Department has to be notified about meeting as meetings are open to public (1st page) minutes do not need to be modified with this change but incorrect information was disseminated at last meeting Nichols
 - motion to approve with change of wording about formal complaint / expressed concern; Lenehan, Step 2nd approved
- Treasurer's Report
Lenehan, no treasurer's report
- Friend's Report, Peters
 - Waiting for printer to print checks
 - Printer is on backorder
 - There is a pile of receipts that need to be paid
 - Step, Statements of savings and checking accounts read
 - Outdated donation checks were found, checks expired, plan was formulated by Nichols to attempt to recover missing monies
 - No order for turnout gear for Perras was created, Friends did not pay out any money for gear
- Correspondence
 - Lenehan, Donald has bills to send the Town
 - Brown, No email to the Secretary
 - Nichols, FireCat coming to do hose and ladder inspections, someone needs to bring Apparatus to Newald Wed, June 22 at 8am and back to Long Lake when finished

Old Business

- Grants Update
 - DNR Grant

- Lenehan, unknown status of old DNR grant (grant closing this period)
 - Only one set of turnout gear purchased
 - Dry hydrants project not completed
 - Unsure if current purchase of gear is enough to submit to DNR
 - Lenehan, new DNR grant opens May 1, 2022 - Jul 1, 2022
 - Lenehan listed a sample list of things able to be purchased by DNR 50/50 grant
 - Lenehan discussed wildland truck up for auction on government auction website
 - Lenehan discussed wildland gear for Perras and Step
 - Lenehan, motion to approve purchase wildland gear for Perras, Step, and Brown and approve and purchase dry hydrants for new DNR grant (May 1, 2022 - Jul 1, 2022 deadline), 2nd Nelson, approved
- Apparatus Maintenance Update
 - None, no action taken
- Equipment/Facilities Maintenance Update
 - SCBA float test / hydro test
 - Lenehan, all SCBAs float test completed, Cascade system needs to be tested
 - Lenehan, will get quotes for testing the cascade system
 - LED lights for bay installation
 - Lenehan will call about return
 - Follow Up on standpipe measure, airline for 704
 - Nichols, hasn't seen Jack to do follow up
 - We need to have the correct fittings
 - No change
- Vitals machine purchase
 - Tabled until brush truck purchased either completed auction ends
 - Vitals machine was for ambulance, current defib machine out of compliance and is now being used as a vitals machine and separate AED purchased
 - Nichols, brush truck and vitals machine should be put on needs list poster for Friends upcoming Fourth of July fundraiser event
- Upcoming Events
 - Nichols, Fourth of July
 - Will be held at Roadhouse
 - Roadhouse will cut a check to Friends for donations and will not profit off the event
 - Raffles
 - Donated items
 - Grill to be auctioned will be purchased by fire department
 - Newald will donate tent for the day
 - Peters, there are people still willing to help
 - Nichols, People wanting to help should volunteer that day at Roadhouse to make the day happen

- Parade and dance the same day, anyone wishing to be in the parade, just show up at 11 am

New Business

- Purchases and Donations Update
 - Brush truck
 - Former sheriffs truck
 - Government auction site
 - Truck appears to be in good shape
 - Motion made to place bids up to maximum of \$15000 on governmental auction website for purchase of former Marathons county sheriff's truck to be used as brush truck, paid for by Friends; Brown, 2nd Lenehan approved
 - Peters said Friends agrees to funding provided that the bread truck, if sold by the Town, the proceeds be used to offset the price of the brush truck
- Upcoming Events for Friends
 - Fall Festival
 - An idea in the making probably around Labor Day
 - Held at ball field
 - Softball tournament idea
 - Tentative brainstorming at this time, nothing concrete at this time
 - For informational purposes, more information to follow
 - Brown suggested getting generator on wheels light tower, generator on trailer with light boom
 - Policy for requesting records
 - Brown, policy needs to be made for Internal request for our own records
 - Brown, policy needs to be made for External request for public requesting information
 - Nichols, this will be addressed by Town and Town lawyer, as of now, case by case basis and nothing is disseminated without Chiefs approval

Reports

- Service Director Report Training Officers Report
 - Lenehan, FAP has been applied for
 - New fire call reports for NFIRS
 - All except 4 2021 fire call NFIRS reports have been completed
 - 2022 reports have been started
 - Run reports and call reports need to be done immediately
 - Must be entered in computer within 60 days
 - Lisa Friendenstaab has agreed to do in house training
 - Nichols
 - Training mandatory
 - Non participation can result in termination
 - In house training should be well organized
 - Lenehan

- Will work out the details later
 - Training may be virtual or inhouse
 - Payment details will be worked out later
- EMS EMT scheduling
 - Lenehan, If schedule not filled, not enough members sign up, 750 ambulance will be taken out of service
 - EMTs need to set up on call schedule and days of availability
- HAZMAT EMS training class upcoming in Wausau
 - Lenehan was accepted in class
 - Needs money for hotel room and travel
 - Motion for Lenehan to use FAP money to pay for transportation and housing for HAZMAT EMS training class in Wausau; Brown, 2nd Nelson, approved
- Fire
 - Nichols, last pump operations class was rained out, rescheduled to June 16th
 - Last training was 1 hours worth of credit and counts but more practice needed
 - Nichols talked to Tipler Fire, reaffirmed a working relation with Tipler
 - Brown suggested that someone reaffirm a relationship with Newald Fire

Other Business

- Recent calls / runs
 - Recent EMS runs were discussed
 - Recent Fire calls were discussed
 - Recent Service calls were discussed
 - Forest county starting to utilize MABAS system
 - Nichols suggested updating the emergency contact list for utilities, members, hospitals, and other key points of contact of emergencies
- Membership changes / Membership Recruitment and Retention
 - Behrens was terminated by the Town
 - Nichols suggested doing active recruitment at Fourth of July picnic
 - In the interest of time, Brown's team building activity was canceled
 - Peters asked about three potential members recruitment status
 - Lenehan no application received
 - Nichols and Brown both mentioned people who are interested in joining
- Birthdays / Anniversaries
 - For month of June
 - Birthdays: Behrens 8th
 - Anniversaries: Peters 6th 3 years
- Open Floor Discussion
 - Peters asked about DNR grant, asked if Lenehan will take care of grant by July 1st and if Friends and Department needed to meet again
 - Lenehan said he had everything taken care of and would complete project
- Adjournment of Meeting

- Nelson made motion to adjourn, 2nd Step, approved at 19:52