



LONG LAKE FIRE EMS

Chief Kevin Haag • PO Box 138 • Long Lake, WI 54542

2020-01-02 Fire/EMS Meeting Minutes

- Meeting was called to order by Chief Kevin Haag at 18:10
- Pledge was recited
- Roll Call was taken. Present: Kevin Haag, Donald Lenehan, Patty Perras, Beata Step, Daniel Brown, Paul Behrens, Ryan Hunkins, Bruce Nichols, John Rodaer (8 of 16 Active Voting Members), and Sue Haag
- Secretary Report
 - Minutes were distributed, there were no corrections to the minutes, motion to approve: Roder, Patty 2nd, unanimous
- Treasurer Report
 - Fire Dept last month income:
 - \$0
 - \$
 - Last Month Expenses
 - \$295
 - \$95 for wisconsin state fire chief association annual dues
 - \$200 for petty cash
 - Checkbook balance: previous balance \$1638.35 - new balance \$1,343.35
 - Motion to approve Treasurer Report: Donald, Rodaer 2nd, unanimous
- Correspondence
 - Kevin received some calendars in the mail
- Old Business
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 - Apparatus Maintenance
 - Engine 701
 - The PCD valve broke on the 7/6 call, it is stuck open, so now the pump blows water out the bottom when pumping
 - Repairs on 701 - Work in progress, Todd will fix next time he comes. PCD is slow, tank-to-pump leaks, not holding vacuum, pencil size hole in one discharge, drain valves sandy, lights broken, officer door handle broken, etc - many many problems. Kevin is having Todd put together a quote and come to fix it.
 - Chief Haag reports that Todd changed all the fluids in the truck and needs to get parts to fix the relief valve and he is coming back. He will continue working on the truck until everything is fixed.
 - Tender 702
 - Pump test was done. A valve is leaking and the pump needs packing, Kevin is planning to have Todd come fix it.
 - Chief Haag reports that Todd changed all the fluids in the truck and fixed the pump drain valve
 - Rescue Truck 704

- Truck pumps at its de-rated capacity of 1500 but has a vacuum leak and some valves don't work.
 - Kevin picked up an antenna and cable for installing the radio on 704. Rodaer will try to hook it up himself.
- Equipment Maintenance
 - Vent Fan - needs new water separator part is leaking. We cannot leave it fueled in the engine or it may leak. It does run OK once fueled and started.
 - Need a couple lights replaced in the bay, the LED sticks don't require a ballast and the plan is to convert as we go along.
 - Foam eductor did not work on 7/6 fire, foam is old and/or eductor may be faulty.
- Purchases & Donations
 - Fittings and appliances which were approved at a prior meeting were never ordered.
 - WEMSA - Friends has approved the membership and it will be activated shortly
- New Business
 - Sue Haag reports she went through the files and went through the insurance forms. She followed up with people who need to make changes to their form or file a new one. Sue reminds everyone that it is their responsibility to follow up with her if something in their life changes
 - Haag reports we need to get an air line run to 704. It takes 5 minutes for the air to build to release the brakes. First person responding to a call should start this truck before anything else until we get the air line run.
 - Rodaer reports that run numbers will be merged between fire and EMS. The run number format will be 2020-1, 2020-2, 2020-3 etc. All runs (both fire and ems) will go into NFIRS and EMS runs will additionally go into WARDS.
 - Rodaer reports the ambulance inspection found that the suction machine on the ambulance needs to be replaced. A new machine is \$688. Rodaer reported on additional items EMS would want like O2 wrenches, cuffs for the Zoll, thermometers glucose meters etc. Haag makes a motion to purchase the items and ask Friends to pay for it. We may be able to get a discount through WEMSA. Donald second the motion. Motion passed unanimously. Behrens remind them to send Friends the itemized bill.
 - Haag makes a motion to purchase a jump bag and contents for Daniel. There was no second.
 - Haag brings up the banquet. Do we want to have one again for \$3000? Kevin says every year we have a banquet that costs \$3000. Paul, Patty, and Donald suggested having a get-together and everyone bringing something. Sue would like to have a catered event and move it from February until March. Rodaer suggests the Fire Dept should pay for everything. Paul suggests we can recognize people for their contributions and hang out with friends without spending all that money. Rodaer says he will cut it in half but if we cannot spend \$1500 to thank our members he does not want to be a part of the department anymore. Haag says when we run out of money we will just get more donations. Perras and Step say we cannot depend on future donations. Donald makes a motion to have the FD spend up to \$1500 on the banquet. Haag asks does it have to be \$1500, can we do it for \$1000, he is sure we can do it for way under? Rodaer agrees we can do it for \$1000. There is around \$1350 in FD account. Behrens said he would second a motion for \$1000. Sue said it needs to be \$1500 minimum, she cannot do it for only \$1000. Bruce seconded the motion of Donald for fire Dept to pay up to \$1500 for a banquet for members. Motion passed with 1 opposed. Haag said he would try to minimize cost.
 - Rodaer reports that he is working on ways to simplify our reports that are given to the hospital and others to reduce time spent report writing and get back in service quicker.
 - Rodaer suggested getting a Garmin GPS for the ambulance. Haag suggests getting a tablet that we can load the plat books on and that this can be purchased with the FAP money.

- Grants:
 - Amy will need help getting the numbers together for FEMA AFG which is opening soon. Haag said he would help.
- Purchases and Donations:
 - 100+ gallons of foam was donated by Franklin Fire Dept and there is 100 gallons more. The membership agreed we would like to get this delivered to us asap
- Committee Reports
 - Spring Fundraiser? Paul suggested having a pancake breakfast in March, it is maple season and a big draw for the area. We have the flat top to cook it on, pancakes are cheap and we could make some money. Or perhaps a meat raffle in the spring. Rodaer suggests that Paul and Patty form a committee for a pancake breakfast.
- Training Report
 - Feedback on Last Months Training
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 - Training Officer Report - Next month's training
 - Haag is canceling the scheduled VEIS training for 1/16/2020 and he will be doing Bloodborne Pathogens and HIPAA instead. Fire and EMS training combined on that.
 - Haag reports Ice Rescue Refresher will be 8am on 1/11/2020.
 - IMPORTANT - Hose training make-up - the following people need to attend 2 hours of hose training: Kevin, Bruce, Cliff, Colleen - Paul will make himself available to do this training on a day that works for people.
 - Lenehan reports NWTC is having an EMT refresher class in Tipler for \$112 per person. Scott Westman is also doing a non-college EMS refresher for \$1050 no matter how many people. NATC is having a refresher class for \$75 in Crandon. Haag suggests scheduling the class with Scott. Rodaer suggests inviting Alvin. Lenehan makes a motion to go through Scott for the class, Rodaer seconds, motion passed unanimously.
 - Behrens reports that Cal Peters passed his hazmat class, Cal is now Wisconsin Hazmat Operations Certified. Congratulations Cal. This allows us to raise the whole dept response level to Ops.
- Recent Calls
 - No fire calls
 - No EMS calls
- New Membership
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- Open Floor Discussion
 - Approval of Fire Department Expenses. Behrens suggests all expenditures over \$200 need to be approved by the fire department membership, particularly those that come out of the fire department budget, for instance utilities (Gas, Electric) and Insurance and all other bills. We want the bills for Fire/EMS expenses to come to the membership, who will approve paying them per the constitution/bylaws, and submit them to the Town Board to be paid out of the fire/ems Dept Budget. Rodaer suggests this is the proper way to do it. Haag says don't bother because the Town Board will fight us on it. Behrens we need to get our stuff together and have some checks and balances, we need to know what is going on with our own budget. Starting 1/1/2020 we will attempt to keep records of everything both the Fire Dept checkbook and the Town Budget. Haag will also ask for budget reports in the fire report.
 - Lenehan will make a form to keep track of fuel fills.
 - Personal equipment at fire hall must be registered with the chief or the Town/Dept is not liable for it.

- Google accounts are available for everyone in the department (LL + Newald). Contact Cpt Behrens to have your password set and help you set it up on your phone. We will be moving all documents here in the future.
- Haag reports the 2/4 schedule is worse than the 1/3 and it doesn't work. Haag does not want to be on a Friday/Saturday, or a Saturday/Sunday together, he does not want to be on two days in a row. Rodaer reports that nobody else is complaining about the 2/4 schedule so lets finish our one month trial of it. Sue Haag says the 2/4 doesn't work if there is a wedding on the weekend now you have to find coverage for two nights instead of one.
- Haag reports on our legal situation
- Haag reminds us that we need to have a crew stay back in town for EMS.
- Haag reports on the Chief situation.
- Haag reports on all the accomplishments of the Fire Chief in the last 3 years.
- Haag moving next Month's meeting it will be on Feb 13th at 6pm
- Birthdays / Anniversaries
 - Birthdays: none
 - Anniversaries: Amy 2 years
- Adjourn
 - Meeting was adjourned at 20:06 on a motion from Patty and a second from Daniel.