

TOWN OF LONG LAKE

FLORENCE COUNTY WISCONSIN

NOTICE

BOARD OF REVIEW

Tuesday, April 27th, 2021

2:00 PM to 4:00 PM

Long Lake Town Hall 3348 STH 139, Long Lake, WI 54542

Agenda

1. Call Board of Review (BOR) to order.
2. Roll Call.
3. Confirmation of appropriate BOR and Open Meetings notices.
4. Select a Chairperson for BOR.
5. Select a BOR Vice-Chairperson.
6. Verify that a member has met the mandatory training requirements.
7. Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af).
8. Review of new laws.
9. Filing and summary of Annual Assessment Report by Assessor's Office.
10. Receipt of the Assessment Roll by clerk from the Assessor
11. Receive the Assessment roll and sworn statements from the clerk
12. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
13. Discussion/Action – Certify all corrections of error under state law (Wis. Stats. §70.43).
14. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
15. Allow taxpayers to examine assessment data.
16. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for BOR hearing waiver to allow the property owner an appeal directly to circuit court,
 - c. Requests to testify by telephone or submit sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed/required Board of Review matters.
17. Review Notices of Intent to File Objection.
18. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
19. Consider/act on scheduling additional BOR Date(s).
20. Adjourn (to future date if necessary).

Amanda Mulvey, Clerk
Town of Long Lake

Posted April 26th, 2021. Notices were posted on the Town of Long Lake-Florence County website (<https://townoflonglake-wi.com/>) and at the Long Lake Town Hall & Long Lake Post Office

Media Notified: Florence Mining News

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS.