TOWN OF LONG LAKE
FLORENCE COUNTY
WISCONSIN

HELP WANTED

THE TOWN OF LONG LAKE IS LOOKING FOR A CANDIDATE TO FILL THE FOLLOWING POSITION:

<u>Highway Department Personnel</u>
POSITION WAGE $15.00/HOUR

Job Description

1. Must have and maintain a valid Wisconsin CDL
2. Able to operate town truck to haul gravel and plow snow in a proficient manner
3. Maintenance of equipment (greasing, cleaning, or any other duty as directed)
4. Keep a maintenance log on the equipment
5. Maintaining cleanliness of garage
6. Able to operate heavy equipment to mow grass, load gravel, do minor brushing or any other duty as directed in a proficient manner.
7. Check roads after storms for fallen branches or trees
8. Respond to any complaints of fallen trees or branches on roadways.
9. Clean out culverts (Spring/Fall)
10. Keep a record of all culverts
11. Replace signs as directed
12. Keep a history of all signs (where, when installed, etc.)
13. Record/verify data for annual WISDOT WISLR & PASER Reports. Give information to town clerk for recording with WISDOT.
14. All part purchases must be pre-authorized by the town board.
15. Assist as needed with maintenance at the town hall which includes shoveling out pathways and entries.
16. Any and all other duties as assigned by the town board.

INTERESTED CANDIDATES MUST COMPLETE AND RETURN AN APPLICATION TO THE TOWN CLERK
Applications available at the post office on the bulletin board or they may be requested by contacting the Clerk at 715-674-2439 or the e-mail address listed below.
Mail: Town of Long Lake, Attn: Town Clerk, P.O. Box 153, Long Lake, WI 54542
E-mail: townoflonglake.wisconsin@gmail.com

This position will stay posted until filled.

The Town of Long Lake is an equal opportunity employer and does not discriminate against race, sex, age, religion or disability.

This notice has been posted on the Town of Long Lake-Florence County website (https://townoflonglake-wi.com/) and at the Long Lake Town Hall & Long Lake Post Office