

**RESOLUTION NO. 2016-1A**  
**Amendment to 2016-1**  
**Highway Back-up Position**

The Town Board of the Town of Long Lake-Florence County does hereby resolve as follows:

**TITLE: Highway Back-up Position**

**Job Description:**

Town of Long Lake Highway Back-up Position

**Position Summary:**

Responsible for the maintenance of town roads and streets including manual labor, driving trucks, and operating heavy equipment. Current Commercial Driver's License (CDL) preferable.

**Reports to:**

Works under the direct supervision of the Highway Administrator.

**Hours of Work:**

Part-time hourly position. Working hours on call 24/7. Highway Administrator contacts the back-up when needed.

**Essential Job Function:**

Receives written and oral instruction from Highway Administrator. Assists driver in preparing equipment and loading of trucks for daily assignments. Handles tools necessary for the completion of such tasks as plowing, sanding, oiling, grading, pipe installation and cleaning, mowing, raking, shoveling, sweeping, fueling up, lubricating, cutting brush, clearing ditches and working on fences. Performs heavy physical labor under all types of weather conditions.

**General Duties:**

Performs heavy manual labor work lifting plow blade edges (45 to 200 lbs.) and small equipment (15 to 100 lbs.).

Participates in snow removal operation, including dirt roads, parking lots, and sidewalks and shoveling when needed.

Operate equipment such as weed trimmer, chainsaw, or power pruner.

Maintains and repairs equipment and facilities.

Work extended hours, possibly in extreme weather conditions.

Operate heavy equipment. Perform routine equipment maintenance.

Follow standard safety procedures.

Take and follow instructions.

Performs other duties as requested.

**Job Qualifications:**

CDL preferable.

Ability to learn, understand and carry out assigned tasks, both written and oral.

Ability to lift and carry heavy objects.

Ability to use equipment requiring manual dexterity and mechanical aptitude.

Available to work in all weather conditions whenever needed.

A good driving record and willingness to comply with random drug and alcohol testing to assure safe, reasonable operation of equipment and vehicles on town roads and grounds.

Must have sufficient stamina and good health to perform strenuous physical labor and be able to climb in and out of truck bodies, other equipment, ladders, and drainage ditches.

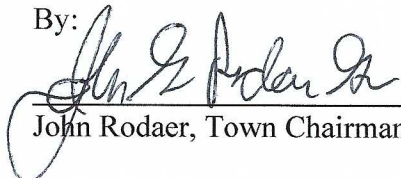
Highschool diploma or equivalent.

Reviewed and approved by the Town Board of Long Lake-Florence County.

That this Resolution shall take effect immediately upon its adoption by the Town Board and shall remain in effect until further Resolution or Ordinance of the Town Board of the Town of Long Lake-Florence County.

Discussed and Adopted this 21<sup>st</sup> day of July, 2020.

By:

  
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John Rodaer, Town Chairman

Attest:

  
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Amanda Mulvey, Town Clerk